



**RIVERVIEW HIGH SCHOOL**  
**Phone: (941) 923-1484**



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**SARASOTA, FL 34231**  
**[www.riverviewib.com](http://www.riverviewib.com)**

Hello Families,

Welcome to IB Information Night! Our IB Team would like to share information that is not part of the presentation you will see tonight. The registration/enrollment process can be confusing so we would like to clarify the process. Please see below:

**IB Application:**

Our application will be open January 12, 2023. You can access this on our IB Website at: <https://riverviewib.com>. This application is for the 2023-2024 school year. Our online application process is date stamped (with time and date), so applications will be reviewed by our IB admissions committee as each one comes in. If the applicant meets the requirements, the applicant will receive an acceptance email. Please save the acceptance email. We accept about 250 incoming 9<sup>th</sup> graders into the program each school year, so we suggest completing the application within 48 hours from the open date.

Also, please note the following information:

- Completing the IB Application is not the same as registration for Riverview High School.
- Applying for the choice application will not get you in the IB Program. If you are accepted into the program, **please do not complete the choice application.**
- There is a registration process that must be followed so please call Trudi Ellis at 941-923-1484-X64233 for any questions regarding registration. We would like to request that you **do not call our school registrars at this time.**
- If you are accepted into the IB Program **and you live out of the Riverview High School district**, you will need to complete a Reassignment Application. This must be completed before you can complete registration for Riverview High School. To complete a Reassignment please follow the steps below:
  - You will need to complete an online Student Reassignment Application via the Sarasota County Schools at: <https://www.sarasotacountyschools.net>, then click on the Parent/Student tab, scroll down until you see the Popular Resources Column, then click on the Reassignment box and follow the instructions (not **available until March 1, 2023**)  
Upload all the documents required for reassignment including a copy of your acceptance email.
- All existing Sarasota County School students will still need to enroll into Riverview High School. To complete Registration, please follow the steps below:
  - You will need to complete school registration on-line at <http://www.sarasotacountyschools.net>; (not **available until End of April 2023**)
  - Click on the Parent/Student tab, scroll down until you see the Popular Resources Column, then click on the "Registration/Contacts box then click on the Existing Student Forms and follow the instructions.
  - Upload a proof of address with a copy of your photo ID to complete your registration.
- All Students **NEW to Sarasota County**, please follow the steps below:
  - You will need to complete school registration on-line at <http://www.sarasotacountyschools.net> (not **available until End of April 2023**)
  - Click on the Parent/Student tab, scroll down until you see the Popular Resources Column, then click on the "Registration/Contacts box then click then click on the New Student Registration Forms and follow the instructions.
  - Upload all the documents required for registration including a copy of your photo ID to complete your registration.
  - After completing online registration, please email your registrar to complete your registration. Registrars contact information:
    - [Brittany.Bendel@sarasotacountyschools.net](mailto:Brittany.Bendel@sarasotacountyschools.net) (assists students with last name starting with A-L)
    - [Angela.Kasapakis@sarasotacountyschool.net](mailto:Angela.Kasapakis@sarasotacountyschool.net) (assists students with last name starting with M-Z)

If you are accepted in the program, we will send emails out for regarding next steps. Make sure the parent and student email you complete on the IB application are correct as this will be our primary communication tool.

Thank you for your interest into the IB Program; we look forward to working with you and your child.

Sincerely,  
The IB Team