

IBPO Board Meeting Minutes

November 17, 2022

Dr. Minor
Julie Stewart
Cathy Leetzow

Karry DiTomaso
Suzanne Shkorupa

Treasurer Report - Nicole & Karry

- ❖ October Financial Report - Nicole
 - Account balance = \$42,779.75
 - Oct. income = \$1245.00 Oct. expense = \$2279.53
- ❖ Reporting updates - Karry
 - 9th Gr. Breakfast - no monies used from IBPO (had Publix GC)
 - Parent Coffee - no monies used (had donation money unused from last year)
 - 11th Gr. Pinning Ceremony - increase budget amount to \$750 on report
 - Add EE Senior gift to budget - amount - \$1000??? - Karry will send an email to board for approval to add this item to budget

Presidents Report - Karry

- ❖ Board positions for next year - Vice President position open; Karry will send email to present board members to see if they will continue next year; would like to have an "understudy" for each position as well next year
- ❖ Parent education videos
 - Keep short 1-3 minutes
 - Topics such as IB acronyms, what is CAS?, what is TOK?, how are exams scored?, 10 IB learner profiles, community service requirements
 - Dr. Minor to work with film instructor to get videos done during spring semester
- ❖ IBCP Applications opened Nov. 14, rolling admission continues to Feb. 1st. New IBCP information on website - please check it out. IBCP open to all students entering junior year
- ❖ Gear Sales
 - 11th Gr. Pinning sales = \$1289.00
 - Year total = approx. \$5791.50 (Orientation \$3006.50, Open House \$1496.00, 11th Gr. Pinning \$1289.00, online sales ???)
 - Approx. cost this year = \$3000
 - All agree to have a 20% OFF gear promotion thru end of year
- ❖ Monthly Sponsorship email - all like this and Karry will continue

IBPO General Meeting Minutes

IB Coordinator Update/Plans - Dr. Minor

- ❖ Nov. Community day: 9th & 10th Gr. Students introduced to Boys and Girls Club Star Leadership - leadership training to students who then have the opportunity to sit on a Sarasota business board of directors. Lots of service opportunities available thru this club. 11th Gr. Students were introduced to the college search and selection process. 12th Gr. Students college and university discussion.
- ❖ 11th Gr. Pinning Ceremony huge success
- ❖ Working on an Articulation agreement with New College. IB students already have full access to the New College library - use for EE research.
- ❖ December Community Day now on Dec. 14th
- ❖ E2 Newsletter will be out in next couple days
- ❖ Seniors working on IA's
- ❖ Having "Annual IB Parent membership Dues" discussion initiated - to continue this next meeting
- ❖ Suggestion to have a 'Riverview IB Class of 2027' for incoming freshman when membership dues paid

Presidents Update - Karry

- ❖ Membership - 208 members (\$14,425.00)
 - Last year - 208 members (\$13,350.00)
- ❖ Gear Promotion/Sale - 20% off purchase until Dec. 31
- ❖ Board Positions & Committee chairs for 2023-2024
- ❖ Monthly Sponsorship/Business partner email

College Representative Visits - Karry

- ❖ No November visits scheduled at this time
- ❖ Need suggestions on assuring that an IB parent greets every representative - had poor turnout this year

11th Gr. Pinning Ceremony - Suzanne

- ❖ Wrap up - less refreshments needed - possibly do half the amount (300 instead of 600) or entertain not having any refreshments at all
- ❖ Possibly give seniors a treat the day after the ceremony

Senior Banquet - Karry

- ❖ 'Save-the-Date' and sponsorship forms to be mailed
- ❖ Last meeting was 11/10 - created timeline, decisions completed re: invites, decorations.
- ❖ Next meeting 1/19 at the Hyatt

2024+ Senior Banquet - Karry

- ❖ Met last month - created list of venues to contact/visit
- ❖ Next meeting today - Venue information (which venues can accommodate our event?), caterers, event rentals

Teacher Appreciation - Suzanne

- ❖ Caramel Apple Bar "wrap up" - not a great attendance - if do next year, need to spell out exactly what the event entails. Spaghetti luncheon was a huge success!
- ❖ Upcoming luncheons and coffee cart - end of November coffee cart to have apple cider and doughnuts.
- ❖ December ideas - TBD
- ❖ \$90 donations through Square, also have Publix gift card

New Business

- ❖ IB Info Night Volunteers - email sent out for volunteers - still need approx. 4 more
- ❖ Sophomore Celebration committee to commence soon - 1st event on January 11 - Karry to send out initial email to the people who signed up at the beginning of the year. Dr. Minor to let us know what time of day pull out will be on Jan. 11. Have first meeting after Dec. 8 IBPO meeting.
- ❖ Recognition Ceremony committee also commencing soon - event on March 31 - suggestion to have a detailed sign-up genius for raffle items

End of Meeting

Questions/Comments

Next Meeting - Thursday, December 8, 2022 @ 10:00/10:30am