



Riverview IB: Academic Integrity Policy: Honor Code

Academic honesty is an integral part of the Riverview International Baccalaureate Program. To that end, all applicants to the Riverview IB program must agree to abide by the Riverview IB Honor Code. In subsequent years, all participants in Riverview IB must sign the Honor Code annually and attend our Academic Honesty training.

It is also a requirement of the International Baccalaureate Organization (IBO), as stated in the IBO General Regulations, Article 3.3 “Candidates are required to act in a responsible and ethical manner throughout their participation in the Diploma Programme ... which includes not engaging in academic misconduct (as defined in article 20)”

The Riverview IB faculty believes and expects that all IB students possess and will demonstrate academic integrity. The purpose of this policy, therefore, is to clearly communicate these specific expectations of students and how the faculty will work with students to ensure they maintain this ideal.

Definition of academic misconduct (malpractice): In the IBO publication General Regulations: Diploma Programme (IBO, 2014), “academic misconduct is behaviour (whether deliberate or inadvertent) that results in, or may result in, the candidate or any other candidate gaining an unfair advantage in one or more components of assessment.” Behavior that may disadvantage another candidate is also regarded as academic misconduct. Academic misconduct is a breach of these regulations and includes, but is not restricted to, the following: a. plagiarism – this is defined as the representation, intentionally or unintentionally, of the ideas, words or work of another person without proper, clear and explicit acknowledgment b. collusion – this is defined as supporting academic misconduct by another candidate, for example, allowing one’s work to be copied or submitted for assessment by another c. duplication of work—this is defined as the presentation of the same work for different assessment components and/or DP core requirements d. misconduct during an IB examination (for example, taking unauthorized material into an examination, behavior that disrupts the examination or distracts other candidates, or communicating with another candidate) e. any other behavior that gains an unfair advantage for a candidate or that affects the results of another candidate.

Responsibility of staff:

The IB Coordinator shall

- provide a copy of the IBO’s publication Academic honesty in the IB educational context to all IB staff members and ensure they have read it and will understand and comply with it.
- communicate expectations of academic honesty to IB staff and students on a regular basis. Teachers shall
- make students aware of what constitutes academic dishonesty in their respective classes and how it undermines the learning process.



- make students aware of the consequences of academic dishonesty.
- teach students how to use the words and ideas of others appropriately to support their own oral and written communication, and utilized approved methods of citing sources, providing clear and explicit acknowledgment for content.
- be vigilant about preventing and identifying malpractice at all grade levels and in all subjects.
- structure assignments and tests so as to minimize the opportunity for student dishonesty and malpractice; this includes requiring students to submit work, when practical, to a plagiarism prevention website such as Turnitin.com.
- read, understand, and comply with the IBO's Academic honesty in the IB educational context publication. Wichita High School Riverview International Baccalaureate IB Diploma Program Academic Honesty Policy Responsibility of students:

Students shall

- not engage in any form of academic misconduct at any time; including collusion, duplication of work, plagiarism, and all other forms of cheating.
- learn correct methods of source citation, including for Internet sources, and ask teachers for guidance. Ignorance of standard practice as taught in the program shall not excuse students' responsibility for proper source citation.
- ensure "that they complete their work carefully, honestly and authentically." (IBO, p. 16).
- inform a staff member when they are aware that another IB student or students have demonstrated academic dishonesty.
- work collaboratively only in appropriate circumstances. Students are encouraged to form study groups, but they should always ask their teachers for clarification about what type of collaboration is appropriate before working with other students.

RIVERVIEW IB HONOR CODE

The International Baccalaureate offers a quality education that not only ensures knowledge, but also cultivates the virtues of honor, courtesy, and perseverance. Of these virtues, honor is of great importance, for it is personal integrity that will influence and finally determine many of our actions and beliefs. To help the development of such values, the RHS FL PRE-IB/IB Honor Code has been established.

An RHS FL PRE-IB or IB student is expected to maintain the highest standards of academic integrity, overall scholarship, school leadership and community responsibility.

The expectations of the IB faculty are clear, we have compiled a list of behaviors we unanimously agree are forms of cheating.



1. Looking on someone else's paper during a test or quiz.
2. Plagiarizing another's words or ideas (including data downloaded from the internet) in a report, research paper, or extended essay.
3. Revealing to someone who has not taken a test or quiz the questions or problems on the assessment.
4. Copying or conferring with other students or with adults on any independently designated assignment.
5. Writing notes in a convenient place and referring to them during a test or quiz.
6. Sliding your paper into viewing range of another student during a test or quiz.
7. Working out signals and using them to help someone on a test or quiz.
8. Looking at the paper of a student who is still working on a test when you come into the room from another class; checking out the teacher's desk to see what might be helpful.
9. Misrepresenting the submission of information (events, hours, or other data) regarding the CAS component of the program.
10. Unauthorized use of technological devices to complete, disseminate or reveal information or answers to self or others.
11. Having knowledge of another IB student's plan or participation in "cheating" without confiding directly or anonymously to IB personnel.
12. Any infraction that warrants a school referral, or violation of civil or criminal law.

Both IB and RHS will treat cheating as a very serious matter. Teachers have the option of dealing with first time violations of the Honor Code on their own or by submitting an *Event and Discipline Report* to administration. Teachers who deal with first time violations of the Honor Code on their own will notify administration via email and a letter indicating the violation will be placed in the student file. In the event of additional violations or when an *Event and Discipline Report* is submitted, an IB Honor Council consisting of the Principal, IB Assistant Principal, IB Coordinator, a counselor and at least 1 faculty members will convene to decide upon disciplinary action. In addition to receiving disciplinary action, any IB student who is found to have breached the IB Honor Code will be a candidate for exit from IB. Out of district students will be required to return to their districted school if removed from the IB program. If a student has been found in violation of the Honor Code, he or she will not be recommended for the National Honor Society or any of the other honor societies. If the student is already a member, the sponsor of the organization will be notified. In addition, letters of recommendation to colleges may be withheld and a student must notify colleges of the infraction.

Finally, a violation of the IB Honor Code signifies that a student is not in 'good standing' within the IBO.



Whether you are specifically asked to sign the honor pledge for each IB assignment or not, it will be understood that as an IB student you will always be able to sign the following:

On my honor, I promise that I have neither given nor received help on this assignment/examination, nor will I pass on information to others.