

# MINUTES

## RHS IBPO - 26 SEPTEMBER 2017

### Attendance

Keith Little, Paul Burns, Maureen Bradley, Lisa Russo, Adrienne Asbury, Lynne Streitmatter, Lisa Malaev, Mary Tucker, James Minor, Amy Earl, Jackie Henson-Dacey, Marianne Ferrier, Renae Lasday, Elizabeth Spingler, Julie Green, Cathlin Mauer.

Mary welcomed everyone to the meeting.

There was an amendment to the August Minutes. Carla Harding was omitted under attendance. The Minutes were then approved by Maureen Bradley and seconded by Renae Lasday.

### Dr Burns

Dr Burns welcomed everyone. He informed the group that the school was used as a shelter during Hurricane Irma. He said it was a wonderful experience to help the community in this way. Very special thanks to Lynne Streitmatter who was a huge help as the medical representative. Dr Burns presented Lynne with flowers to thank her for her hard work. Dr Burns added that students do not have to make up the lost 6 days when the school was closed. All sports events and activities had to be rescheduled due to the school closure. Dr Burns added that faculty and staff were working on high level instructional strategies to incorporate into IB learning. He then answered some questions.

### Dr Minor

Dr Minor informed the group that some students were out at the beginning of this week competing in the World Rowing Championships at Benderson Park. He also stated that some students will be visiting Embracing Our Differences at Island Park. It was noted a Stress Management Team is scheduled to come in and train with faculty on October 16<sup>th</sup>. A beneficial workshop. A college meeting for 11<sup>th</sup> Grade parents is scheduled for December 19<sup>th</sup>. Dr Minor has arranged a speaker for the 11<sup>th</sup> Grade Pinning Ceremony on November 2<sup>nd</sup>. Dr Minor informed that that Dr Paul Gallagher would like to tutor small groups of five or six students to assist them with college early decision/portfolios/college applications. Since early decision has to be submitted by November 1<sup>st</sup>, it was suggested that IPBO cover Dr Gallagher's

expenses for October before he has his LLC set up for the following month. Lynne confirmed that the bank balance was in good standing. Lisa Russo put forward a Motion to approve the expenditure range of \$750-\$1,000 for Dr Paul Gallagher's contracted service to assist students in college preparation. Maureen Bradley seconded this Motion. All were in favor.

Dr Minor continued that the 12<sup>th</sup> Grade mandatory meeting went well and the Financial Aid meeting would have to be rescheduled. The 9<sup>th</sup> Grade Breakfast has been rescheduled to October 3<sup>rd</sup> from 7.20am-9.00am and the IB Coffee rescheduled to October 4<sup>th</sup> from 7.00am-9.00am.

### **Treasurer's Report - Lynne**

Lynne distributed a copy of her report and went over the line items. She asked that if anyone submits a bill for payment to please send a copy to Lynne for her records.

### **Teacher Appreciation – Maureen**

Maureen reported that all is going well. It was suggested staff receive a gift of perhaps lunch at their IB faculty monthly meeting. Maureen will look into this.

### **IBPO Membership – Mary/Adrienne**

Mary informed that group that we currently have 108 members. It was agreed to push membership.

### **Senior Banquet – Adrienne/Ranae**

Donations amounting to \$930 have been received thus far. Adrienne is researching an online ticket sales facility. All going well.

### **Website – Adrienne**

Adrienne asked if anyone would be interested in taking over the website. Dr Minor agreed to do this.

### **Extended Essay Gift/Recognition Ceremony gift**

It was agreed to purchase RHS duffle bags for seniors and a charging cable for the end of year Recognition Ceremony.

## **11<sup>th</sup> Grade Pinning Ceremony - Maureen**

Ceremony is scheduled for November 2<sup>nd</sup>. Pins are ordered. Pinning Committee meeting next Tuesday, 1.30pm in Dr Henson-Dacey's room.

## **Any Other Business**

Mary reminded everyone that volunteers should reactivate their PALS account.

Mary asked if anyone had anything to add to the newsletter and if so to let her know as soon as possible.

Dr Henson-Dacey has two special pieces of artwork she would like framed and displayed in the school. She asked if anyone had a contact with a framing store and if so to let her know.

## **Next Meeting**

10<sup>th</sup> October, 1pm.