

**Riverview High School**  
**IB Board Meeting Minutes**  
**February 8<sup>th</sup>, 2018**

**In Attendance:**

**Adrienne Asbury, Maureen Bradley, Amy Earl, Dr. Henson-Dacey, Renae Lasday, Lisa Malaev, Cathlin Mauer, Dr. Jim Minor, Adrienne Pezzella, Julie Powell, Lisa Russo, Kim Schmeits, Elizabeth Spingler, Lynne Statmatter, Mary Tucker, Sinan Turkower, Nicola Wolf, Ginny Wyatt**  
*Kathy Wilkes is in training, and not in attendance at this meeting.*

**Per Mary for Kathy:**

- Site Analysis is done and the position for principal has been posted.
- For senior parents, graduation is on the 19<sup>th</sup> at 8:00 pm in the football stadium. Parents will have access to eight tickets instead of five this year. There will be additional tickets available the night of the rehearsal. Kids will get as many tickets as they need.
- This is the first year graduation will be at Riverview High School. In the past it has been at the Robarts Arena. *Potential issues during outdoor graduation here are: rain, lighting, mosquitos, heat.*

**Dr. Jim Minor**

- The faculty is currently voting on representatives now for the new principal.
- The pool of applicants will be narrowed to about 8. These 8 applicants will go in front of a committee comprised of administrators, parents, teachers and students, then these 8 will be narrowed down to 3, who will meet with the Assistant Superintendent, and the remaining 2 will move forward to meet with the Superintendent. The new principal will then be chosen and start in March.
- **Per Mary** – we asked for an IB representative to be on the committee.
- A short list to be on the interview committee should be done today and I (Dr. Minor) should be on it.

- **Per Mary** – there were only 23 people at the Site Analysis. This was not a good showing, sad that more staff were not present to be a part of the analysis. We were looking for consistency, stability and to be sure to keep the IB program to be intact.
- We question why there was no staff at the site analysis? It shows how teachers and staff must think about the organizational structure and how they feel about their voice being heard. Either there is a reality to that, or those that run the school haven't done a great job letting the teachers and staff know that their input is important
- Jan 22<sup>nd</sup> – IB info night – there was normal attendance for this event. This year for the first time it was not a standalone event. Application numbers have been very high.
- Yesterday there was an IB pull out session for the seniors and we took a group picture.
- We just had course registration for the freshman, sophomore and junior classes.
- Group meetings have started at 7:00 am with about 5 juniors to begin college counseling process. They are well into naviance at this point. It seems to be going very well. Parallel meetings will be done in March for IBCP.
- Next Information night is Feb 20<sup>th</sup> and we have improved the presentation portion of it. The only difference is we'll offer some more tours. In terms of the breakout sessions, it seems to be working.
- We are continuing to roll out the Equity and Excellence initiative. The Integrity and Diploma will always be intact. We will continue to roll out the IB philosophy to other kids. We have taken the lead for the first phase of this initiative in the English department. In the next few years, we are planning that every kid takes IB English lit.
- We are working with our non-IB teachers in the English department to enable them to teach IB level classes.
- All kids deserve the IB quality of education. Our program has to take the leadership in working with not only the IB kids, but for the rest of the kids on campus. Everybody on the campus has to be taken care of for there to be harmony at school.

- I'm speaking of the Rotary club on the 20<sup>th</sup> because they wanted this initiative

### **Lynne - Treasury Report**

- Sun Trust balance \$11,55.60
- Riverview balance \$18,133.21
- Anyone who spends IB money needs to let Lynne know about it please.
- **Per Adrienne** - the vendor that provided the magnets and stickers last year was never paid for an August invoice, \$567.34. That bill will be coming down even though it's old.

### **Lisa Russo - SAC update**

- There was not a SAC meeting this month because there were no new updates to discuss.
- Regarding the person on the interview committee, apparently the student has been selected, and possibly the parent has been selected. She did say if that's not the case, then it will be the week of Feb 20<sup>th</sup>. The date has already moved by a couple of days, so she's suggesting that the whole week be somewhat flexible. We are looking now at less than two weeks notice. It has to be an elected position.
- Are the Foundation positions elected or appointed?
- **Per Mary** - what does Dr. Minor suggest we do?
- **Per Adrienne** - maybe we follow up to the email already sent.
- **Per Dr. Minor** - they keep it closed.
- Mary and Lisa to follow up to the email.

### **Mary - Sophomore Appreciation Committee**

- Thank you to all that brought food.
- There is another pull out on March 7<sup>th</sup>. We are going to ask for sophomore parents to donate gift cards that we can raffle off.
- ACT - SAT review class has 25 students currently. All is going fine. The class is Thursday nights.
- We have had a request for funds from a student, Jessica Rick. They are organizing the film festival and are asking for assistance. The event is on April 11<sup>th</sup>, or is it another date? It's with the Sarasota film festival. They're asking for a list of items, trophies,

red carpet, poster invites and to screen the moves onto a movie screen.

- **Per Lisa** – the only communication I received back from our contact from our teacher in charge, Mr. Chamlis. This sounds like an incredible opportunity. With the exception of the big screen, we have done it in the past. The total amount is about \$600. Lisa will be happy to be the ambassador for this event.
- **Per Adrienne** - does this affect the recognition ceremony? This date will stay the same and it's April 20<sup>th</sup>.
- Mary will speak with him (Mr. Chamblis) and they'll talk about it.

### **Rena Lasday - Senior Banquet**

- On-line system is going to work for us. We are able to catch the details. Hopefully this will be huge with registration.
- Even though the class is not huge, we may have a large turn out for banquet.
- Invitations have gone out.
- Going to have the senior picture blown up at the banquet.

### **Lisa Russo - Recognition Ceremony**

- Please send it out a notification on Sunday evening. It was originally sent out and was a little deep in the news-letter.
- The senior gift is to be a four cable charger, white with the maroon rams that will be given out, 700 of them with a total cost of \$2,136.

### **Maureen Bradley- Teacher Appreciation**

- February Luncheon - Need to get together with the four people that are volunteering on the 16<sup>th</sup>.
- Next luncheon after the one in February is Cinco de Mayo luncheon. Another sign up genius will be going out for noshes for Teacher Appreciation week, another one for Easter in March and one more the end of the year.

### **Adrieene Asbury - Web Site**

- No updates currently.

### **Adrienne and Mary - Gear Update**

- Need to re-order in anticipation for Registration night. Last year we sold about \$1,500 in gear, this includes \$750 in profit.
- Want to place an order for more gear, about \$1,500. No new designs yet, maybe something new would be writing on the back.
- We discussed a collegiate sweatshirt and also an option of a long sleeve tee shirt with writing on the back or the sleeve.
- For IB we currently use Royal Tees for our gear. The school uses Print my tees.

### **Mary - Please do a job position of what you do on IB board.**

- Lynne did a nice one already.
- It would be great to have them for major committee members, etc.

### **Amy Earl - IBCP**

- We are definitely adding two programs next year: IB Theatre Arts and IB Marine Science in conjunction with Mote.
- Scheduling rising seniors now, then rising juniors and rising sophomores.

### **Dr. Henson-Dacey - Chinese Enrichment**

- Creating a new unit of study.
- Education Foundation of Sarasota county granted the money and sent a researcher out for a write up.

### **FYI - We can vote for the referendum at the school**

- Nothing changes, however it has to be voted in. Our school will lose a lot of money if we don't pass this referendum. We will lose approximately \$2 million dollars. Vote is on March 20!

***Next Meeting - Thursday March 9<sup>th</sup>, 1:00***

