

**Riverview High School**  
**IB Board Meeting Minutes**  
**September 13<sup>th</sup>, 2018**

**In Attendance:**

**Jeanette Apa Bologna**  
**Adrienne Asbury**  
**Judy Croce**  
**Erin Del Castillo**  
**Suzanne Dubree**  
**Marianne Ferrier**  
**Linda Hoffberger**

**Lisa Malaev**  
**Cathlin Mauer**  
**Lisa Russo**  
**Elizabeth Spingler**  
**Lynne Streitmatter**  
**Leslie Podolsky**  
**Mary Tucker**

**Principal Update**

***Erin Del Castillo***

- The Student Success Center will be open every school day and students can go in and get help.
- Rebecca Lewis's current hours are 7:00 am -3:00 pm, however, she can also work 8:00 am – 4 pm. She is also available to work weekends if needed. She will flex her hours for students.
- Students can sign up for college meetings through Naviance, which they can also access through their phones.

**College Representative Visits**

- The responsibility of the parent volunteer is to guide the college representative to the meeting room. It takes about half an hour total of volunteering time.
- We just added four (4) new meeting dates for the month of September and would like to see if anyone can volunteer for these meetings:

Sept 18 <sup>th</sup>	11:00 am	Mississippi State
Sept 21	1:30 pm	FSU
Sept 25 <sup>th</sup>	10:00 am	Warren Wilson College
Sept 28 <sup>th</sup>	9:45 am	Hollins University

- We need to provide the college representatives with our information sheet so they can make note of what our IB graduates have to offer.
- How does Rebecca Lewis get the word out there to all students about all the meetings?
- Rebecca is funded through the Education Foundation, and not the Sarasota County schools, which enables her to have flexible hours.

### **ACT/SAT Preparation Class**

- We have 10 students signed up for this class and it starts next Thursday.

### **Digital Marquee**

- We will be getting a digital marquee, we have gotten the funding to do so.

### **E2 Initiative**

#### ***Per Mary Per for Dr. Minor***

- We have now have partnered with the Take Stock In Children (in order to be part of this program, you have to be on free and reduced lunch.) Take Stock provides a coach that works with the students and follows them through their 4 years in high school. If the students complete the program, they are guaranteed a scholarship to a Florida school.
- Dr. Minor met with Lisa Bechtol to look at coming in and determining how to handle the case management to

continue working with these students through their college years.

- We are planning a Take Stock night to support middle school children, letting them know we will support them in the IB program over their high school years four years.
- Dr. Gallager will also help advise the students in the program.
- We are also looking to help them after they go off to college, enabling them to call the case manager if they need something, part of the E2 Initiative.
- Unidos now works with Hispanic families, and has a lot of programming for girls. Alta Vista, for example is a program for future leaders for girls.
- Dr. Minor has 142 students in 9<sup>th</sup> – 12<sup>th</sup> grade that currently qualify for these case management services.
- Take Stock can enroll students in 8<sup>th</sup> and 9<sup>th</sup> grade, they can not take them into the program once they are in 10<sup>th</sup> grade.
- Dr. Minor is currently looking for more funding for case management services. He has gone to the Sarasota Rotary Club, and is writing grants.
- Paul Gallager is also helping with the college advising for our current seniors and Dr. Minor is funding this.

### **Freshman Breakfast**

- The freshman breakfast went well. Unfortunately, Dr. Minor was not there. For the future, it would be great if he could be there.
- Almost everything we needed was donated this year.
- Our goal is to get 100% of the items required by donations.

- Due to testing going on, the breakfast was held outside. It was proposed to move the date up a week next year so the freshman breakfast can be inside.
- The parents that came were a great help and we had more food than was needed.
- We are all set for the coffee for tomorrow, we don't need any additional food or help.
- In the past, we have taken left over food to the teacher's lounge upstairs, can also take some to the clinic. If we take food to the teacher's lounge just need to make sure that Carol sends out an email letting teachers know.

### **Homecoming**

- Homecoming will be on September 29<sup>th</sup>, 2018 and spirit week is all that week.
- Tickets are currently on sale.

### **IB Membership**

- To date we have 158 members, versus 60 members at this point last year.
- How do we get more people to join the IB parent organization? We should do a targeted email to non-members to join the IB parent association, and attach the link and the document.
- For the next email, take the word "Board" out of the next email.

### **IBCP Update**

*Mary for Ms. Earl*

- We've had good work on Naviance to date. We have been working on the essays and the college process.
- We have meet with FLIBs (Florida League of IB Schools) to discuss the SSAR concerns and students with their career related course work.

- We discussed the perception of the CP program.
- To date, we have not gotten feedback from the survey.

### **IB Pre-Bio Classrooms**

- We are hiring a Pre-IB bio teacher to bring the number of students in these classes down.

### **Newsletter**

- The next RAM newsletter goes out in October.
- Mrs. Del Castillo discussed whether the newsletter should become a digital newsletter instead of printed? We determined it really should be digital (in printable format) and if someone wants a hard copy, they can print it.

### **Parent meeting - 11<sup>th</sup> Grade**

- The 11<sup>th</sup> grade parent meeting will be Dec 12<sup>th</sup> at 7:30 in the RPAC. This is a mandatory meeting to talk about college applications, what to expect in the coming year, etc.

### **Parent Meeting - 12<sup>th</sup> Grade**

- The new date for this year's graduation is Thursday, May 23<sup>rd</sup>, 2019 at Riverview HS in the Ram Bowl was discussed.
- The new date for the IB Senior Banquet is Monday, May 20<sup>th</sup> and will be held at the Hyatt.

### **Pinning Ceremony - Juniors**

- The pinning ceremony is for juniors and will be held on Nov 1<sup>st</sup>, 6 – 8 pm, it is held in the RPAC.
- There will be a meeting on the Sept. 20<sup>th</sup> at 8 am to discuss the pinning ceremony.

- The pins have been ordered and Dr. Minor is working on the speaker.
- As far as expenses, we usually have cookies and water bottles for the students. There are also some printing costs for invitations, mailing and the pins (which have already ordered.)

### **PSAT**

- The PSAT will be conducted for all sophomores on October 10<sup>th</sup>. And for any juniors that have signed up to try to qualify for the National Merit Scholar.

### **Recognition Ceremony**

- Date of event is April 26<sup>th</sup>
- All IB students receive a goody bag.
- There is recognition of outstanding students in each grade who have gotten gift cards in the past.
- We discussed card-holders for the phone, maybe we should look at a nylon one that may wear better.

### **Senior Banquet**

- IB Senior Banquet was moved to Monday, May 20<sup>th</sup>. (This is the date that the Hyatt had available, and we didn't want to do it before this date because the AP and IB testing would be going on.)
- In the past the seniors have raised money for the banquet, however, we also have parent donations.
- There a number of things we can do to raise money.
- Every student is represented in the slide show, and there also may be a thank you in the slide show to thank those for supplying additional donations.
- Last year for the banquet, Renee had gotten a lot of donations and sponsorships.

- This year, we only received one donation at the open house. We will do more to try and increase the number of donations.
- Toni is looking for the first meeting for Senior Banquet to be in October.

### **Senior Extended Essay Contest**

- All of the seniors are invited to enter an essay contest and the winner receives a \$500 scholarship.

### **Senior Extended Essay Gift**

- We need a quantity of 165 senior gifts (however, we need to confirm this total with Carol)
- The seniors receive the gift after they complete their extended essay. The budget for each gift is approximately \$5ish.
- Last year we gave the students a small duffle bag which is no longer available. We are reviewing two other options; a gray fleck bag and a plain one. They are slightly more expensive than last years. (Lisa offered to give some of the teacher appreciation budget if needed.)
- Other ideas are a portable charger with a plug, or silicone pocket and holds cards and has a magnet.
- After discussion, consensus is that we like the gray-flecked bag with maroon.

### **Senior Graduation Date**

- Senior graduation day is Thursday May 23<sup>rd</sup> and will be held in the Ram Bowl (it was changed because of testing.)
- Let's hope that it doesn't rain again, however, the positive of having it here is that there is no ticket restriction this year. Hopefully we'll have a great set up this year.

### **Social Media Updates**

- Forward any social media update requests to Adrienne and she will provide the updates for us.

### **Sophomore Pizza Lunch**

- We typically order the quantity of pizzas that Dr. Minor suggests.
- This year we have four (4) pull-outs planned from January until May 2019.
- We plan to have an ice cream truck at the last pull out.

### **Teacher Appreciation - Lisa Russo**

- The IB board provides the following for the 60 total including the teachers, admin staff, custodian etc.
- A little treat in their mailbox each month (we are planning to a little bit bigger gift in December for the holidays.)
- Four (4) teacher appreciation luncheons
- Thanksgiving day pies
- A large part of what we do for the teachers is funded through donations.
- Mary will send out a sign up genius requesting volunteer needs and Lisa will add the specifics for the October luncheon.

### **Treasurer Report - Lynne**

Sun trust Balance     \$ 5,538.45  
Riverview Balance     \$24,656.34

- Lynne has provided a proposed annual event expense Budget that has been created as a guideline.

**IBPO Meeting**

- *The next IBPO meeting will be held on October 11<sup>th</sup> at 1:00 pm.*